OASIS Workplace Based Assessments (WBAs) Instructions

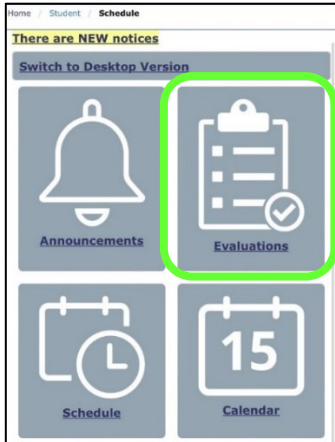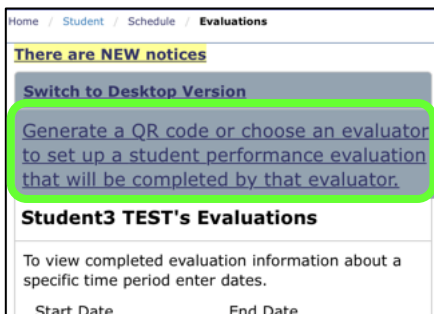| |
|---|
| Steps performed by students are highlighted in blue |
| Steps performed by educators are highlighted in orange |

Workplace Based Assessments (WBAs) are intended for learners to be directly observed and receive written feedback on a singular, brief observation. These are designed to be done in real time on a mobile device (not later on a computer). These are FORMATIVE (do not count towards grading).

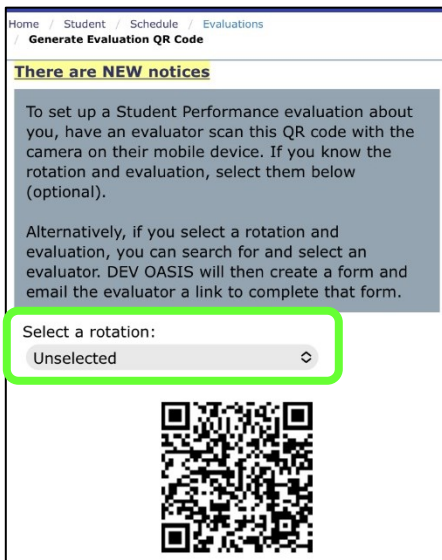1. Log into **OASIS** on your mobile device

2. Click on the **Evaluations** tile

3. Click on the '**Generate a QR code**…' link to set up a Student Performance Evaluation (SPE) for an evaluator

4. Select your **current rotation** *(prior and current rotations will appear in drop-down, but no future rotations)*

Important note:
Hold off on having the educator scan the QR code until **Step #8**.

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5. Select the appropriate **WBA** form <u>and</u> click on the **Select an Evaluator** button

Select a rotation:	ME-300B Clerkship in Med Comm ∨
Select an evaluation:	- Select - ∨ Select an Evaluator

- Select -
Exploration WBA - Case Based Discussion (Formative)
Exploration WBA - Counseling/Motivational Interviewing (Formative)
Exploration WBA - Documentation of an Encounter (Formative)
Exploration WBA - H&P or Problem Based Observed Encounter (Formative)
Exploration WBA - Health Care Maintenance Encounter (Formative)
Exploration WBA - Oral Presentation (Formative)
Exploration WBA - Procedural Skills (Formative)

6. Search for an existing OASIS educator by typing their last name into text box and then click on the **Search** button, select the educator from the **Search Results** list,* and click on **Add Form and Email Evaluator**

If the educator is not on the list, please contact the appropriate clerkship admin for them to be added to OASIS.

Add a person to evaluate

Search for another user:

Search for an evaluator and click "Add Form and Email Evaluator" to create a new evaluation form and send the evaluator an email with a link to complete that form. After you click "Add Form and Email Evaluator", you will be notified an email was sent to the evaluator, followed by a QR code they can scan to immediately access the evaluation.

test   Search
Search results:
TEST, Faculty1 IREA@umassmed.edu ∨

Add Form and Email Evaluator   Close

7. Click on **OK**

umassmed.oasisscheduling.com says

The evaluation has been added.
An email has been sent to the evaluator.

OK

8. Have the educator scan the QR code in the pop-up window to access the WBA directly from their mobile device.

Evaluator URL   X

The evaluator can now scan this QR code to be taken directly to the evaluation form.

REMINDER: an email with a link to complete this WBA was also sent to the evaluator so they can access the WBA from their inbox if they don't scan this QR code.

Alternatively, use the following link to allow the evaluator to complete the evaluation right now on this device. This will log you out of OASIS.
https://umassmed.oasisscheduling.com/ua/34235d9059447bb1

Close

An email, containing an auto-login URL, will also be sent directly to the educator so they can access the WBA from their inbox instead.