

DFP Committee Meeting  
Thursday September 19, 2019  
Conference room 150 Hadley Bldg.  
9:30-11:30  
Minutes

Members Present: Ira Packer, Naomi Leavitt, Stephen DeLisi, Helene Presskreischer, Paul Noroian

Items for discussion/review:

1. Training Plan:

Candidate works in a court clinic and will accompany an inpatient evaluator at the WRCH during a § 15b evaluation and write a § 15(b) practice report to satisfy the inpatient requirement. The committee felt that requiring a minimum of 25 15 (a) evaluations was high. Dr. Packer was asked to contact the supervisor with a suggestion that they lower the number of 15(a) reports from 25 to 10. Amended plan was received and approved.

2. DFP retreat minutes. The Committee approved the minutes. Item IV. Care and Treatment will be future agenda discussion. Action item: pull care and treatment sections from the DFP Report Writing Guidelines for 15(a) and 15(b) report guidelines for review at future meeting.

3. DFP report review assignment: Due to increasing number of report samples submitted on two different defendants and when there is capacity to assign will separate and assign the CST report to 2 reviewers and CR report to another set of 2 reviewers.

4. DFP Committee members: Paul Noroian was due to rotate off the Committee at end of August, he agreed to extension through December. Assistant Commissioner Connolly will be appointing new members.

5. Mid Training Reports for Review:

Candidate "R"

Feedback letter sent.

6. Final Reports for Review:

Candidate "Q"

CST approved. CR not approved. Letter sent